



# **FORWARD PLAN**

**14 October 2014 - 13 February 2015**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**CABINET FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Homes & Safer Communities

**Meeting Date:** Between 01/10/14 and 31/10/14  
**Keyword:** Be significant in terms of its effects on communities; Health, well-being and care; Leisure and culture; Business and industry; Employment, jobs and careers; Health

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** National Service Plans for Environmental Health

**Description:** Purpose of Report: To inform the Cabinet Member of the service plans for food law enforcement and health and safety law which are produced on an annual basis in response to national requirements.

The Cabinet Member is asked to approve these plans.

This decision has been deferred until August as further work is required.

This decision has been deferred until October due to a heavy workload to allow officers time to prepare the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Homes & Safer Communities

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Sean Suckling

sean.suckling@york.gov.uk

**Implications**

C&C,Equalities,Legal

**Level of Risk:**

04-08 Regular monitoring required

**Reason Key:**

It is significant in terms of its effect on communities

**Making Representations:**

Contact Report Author Sean Suckling - 01904 551599  
sean.suckling@york.gov.uk

**Process:**

Contact Report Author

**Consultees:**

Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/11/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services, Planning & Sustainability

**Meeting Date:** 30/10/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020 (Cabinet Member for Environmental Services, Planning and Sustainability)

**Description:** Purpose of Report: To present a draft framework for York's third Air Quality Action Plan (AQAP3), the main delivery plan for measures in the Low Emission Strategy (LES). The report takes into account the findings and recommendations of the York Low Emission Zone (LEZ) study, the York anti-idling study and the York electric bus study. Central to the proposed framework is the concept of a 'Clean Air Zone (CAZ)' where bus emissions will be regulated, based on their frequency.

The Cabinet Member is asked to approve the development of a CAZ and the wider framework for AQAP3.

This item has been moved from an August to September decision because further work is required.

The decision has been deferred until October in order that it can be made at a public meeting on Thursday 30 October 2014.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Environmental Services, Planning & Sustainability, Cabinet Member for Transport

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Elizabeth Bates, Mike Southcombe

elizabeth.bates@york.gov.uk, mike.southcombe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/11/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport

**Meeting Date:** 30/10/14

**Keyword:** Be significant in terms of its effects on communities; Environment; Health

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020 (Cabinet Member for Transport)

**Description:** Purpose of Report: To present a draft framework for York's third Air Quality Action Plan (AQAP3), the main delivery plan for measures in the Low Emission Strategy (LES). The report takes into account the findings and recommendations of the York Low Emission Zone (LEZ) study, the York anti-idling study and the York electric bus study. Central to the proposed framework is the concept of a 'Clean Air Zone (CAZ)' where bus emissions will be regulated, based on their frequency.

The Cabinet Member is asked to approve the development of a CAZ and the wider framework for AQAP3.

This item has been moved from an August to September decision because further work is required.

The decision has been deferred until October in order that it can be made at a public meeting on Thursday 30 October 2014.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Elizabeth Bates, Mike Southcombe

elizabeth.bates@york.gov.uk, mike.southcombe@york.gov.uk

**Implications**

Highways, M&C

**Level of Risk:**

21-25 Register as corporate risk

**Reason Key:**

It is significant in terms of its effect on communities

**Making Representations:**

Contact Report Author

**Process:**

Contact Report Author

**Consultees:**

Contact Report Author

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/11/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport

**Meeting Date:** 13/11/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Jockey Lane Pedestrian and Cycle Improvement Scheme

**Description:** Purpose of Report: To report on the consultation and seek approval to implement the preferred option.

The Cabinet Member is asked to approve the implementation of the preferred scheme.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mark Reade

mark.reade@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport

**Meeting Date:** 13/11/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Huntington Road (Sessions) Section 278 - Permanent Traffic Calming

**Description:** Purpose of Report: To present results of the consultation and recommend preferred scheme to implement.

The Cabinet Member is asked to approve the implementation of the preferred proposal.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mark Reade

mark.reade@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport

**Meeting Date:** 13/11/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Clarence Street Bus Improvement Scheme

**Description:** Purpose of Report: To request authority from the Cabinet Member for Transport to progress delivery of a scheme to widen Clarence Street, improve traffic signals, pedestrian crossings and provide a short length of inbound cycle lane.

**Wards Affected:** Clifton Ward; Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Please contact the report author for full details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 25/11/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** York's Journey to Excellence in Equalities

**Description:** Purpose of Report: To present the Council's self-assessment narrative for the peer review under the Equalities Framework for Local Government.

The Cabinet Member is asked to agree the narrative for submission.

The Cabinet Member will take this decision at a public Cabinet Member Decision Session on 25<sup>th</sup> November 2014.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture,  
Sharon Brown

charlie.croft@york.gov.uk, sharon.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health & Community Engagement

**Meeting Date:** 27/11/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition from the York Coronary Support Trust

**Description:** Purpose of report: To consider a petition from the York Coronary Support Trust in connection with their work at Burton Stone Community Centre.

The Cabinet Member is asked to consider a response to the petition.

This decision will take place at a public Cabinet Member Decision Session on 27<sup>th</sup> November 2014.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health & Community Engagement

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Andrew Laslett

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Homes & Safer Communities

**Meeting Date:** Between 01/12/14 and 31/12/14 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Changes to City of York Council Housing Tenancy Agreement

**Description:** Purpose of Report: To advise on general changes to the tenancy agreement plus proposed changes to succession rights.

The Cabinet Member is asked to be aware of changes to the tenancy agreement and decide on whether to agree to reduced succession rights for customers.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Homes & Safer Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/01/15



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Homes & Safer Communities

**Meeting Date:** Between 01/12/14 and 31/12/14 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Sales of Age Restricted Products

**Description:** Purpose of Report: To inform the Cabinet Member of the work undertaken by City of York Council (CYC) Trading Standards service to prevent the illegal sales of age-restricted products.

To seek the required Cabinet Member approval for the programme of action for the next 12 months regarding the enforcement of:

i) The Children and young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco.

ii) The Anti-Social Behaviour Act 2003 in relation to aerosol paint.

The Cabinet Member is asked to note the report and adopt the recommended programme of education and enforcement action for the next 12 months.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Homes & Safer Communities

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/01/15

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Homes & Safer Communities

**Meeting Date:** Between 01/12/14 and 31/12/14 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Housing and Community Safety Legal Actions

**Description:** Purpose of Report: To enable the Cabinet Member for Homes and Safer Communities to review the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by Environmental Health, Trading Standards, Licensing, the Regional Scambuster Team, and the National Trading Standards eCrime Centre as well as action taken by Housing Services for the period 1 April 2014 to 30 September 2014.

Members are asked to approve the report so that the Cabinet Member reviews formal enforcement activity undertaken by Environmental Health, Trading Standards, Licensing Services, the Regional Scambuster Team, the National Trading Standards eCrime Centre and Housing Services.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Homes & Safer Communities

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/01/15

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Guildhall and Riverside creating a Digital Media and Arts Centre

**Description:** Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following Cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the Council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to allow further work and discussions on the proposals.

This decision has been deferred until October Cabinet due to an announcement from the national funding body about the award of a grant not being received on the date anticipated.

This decision has been deferred until November Cabinet to enable the proposals to respond to the most recent feasibility thinking and updated funding context.

This decision will now be taken at December Cabinet due to the cancellation of the November meeting.

**Wards Affected:** All Wards

**Report Writer:** David Warburton **Deadline for Report:** 19/11/14

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Warburton

david.warburton@york.gov.uk

**Implications** Financial,ITT,Legal,M&C,Planning,Property

**Level of Risk:** 16-20 Action plan required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

**Process:** Cabinet - Contact Report Author David Warburton

**Consultees:** Project partners / business community

**Background Documents:** York Guildhall and Riverside creating a Digital Media and Arts Centre

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Mental Health Joint Commissioning

**Description:** Purpose of Report: This report presents the proposal to jointly commission of some of our mental health provision with the Vale of York Clinical Commissioning Group (CCG), and include these services currently provided by CYC within the mental health tender that the CCG will be releasing in November 2014. This will include having a pooled budget arrangement and transferring affected staff to the organisation of the successful tender bidder.

Members are asked to agree the proposal.

To enable further work to be undertaken prior to presentation to Cabinet this item has been slipped to the November meeting.

This decision will now be taken at December Cabinet due to the cancellation of the November meeting.

**Wards Affected:** All Wards

**Report Writer:** Kirsteen Murray      **Deadline for Report:** 19/11/14

**Lead Member:** Councillor Lindsay Cunningham-Cross

**Lead Director:** Director of Health & Wellbeing

**Contact Details:** Kirsteen Murray, Assistant Director, Adult Social Care

kirsteen.murray@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author, Gary Brittain, Tel 01904 554099 Email: gary.brittain@york.gov.uk

**Consultees:** Contact Report Author

**Background Documents:** Mental Health Joint Commissioning

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** City of York, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan - Additional and Revised Sites

**Description:** Purpose of Report: As a Waste and Minerals Planning Authority, it is our statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North York Moors National Park as the minerals and waste issues are cross boundary and it makes financial sense to share the costly process of plan preparation including an examination. This additional and revised sites document follows on from the issues and options stage.

Cabinet Members will be asked to approve the Joint Plan Additional and Revised Sites document for public consultation in November 2014 or January 2015 as appropriate.

This decision will now be taken at December Cabinet due to the cancellation of the November meeting.

**Wards Affected:** All Wards

**Report Writer:** Rebecca Harrison **Deadline for Report:** 19/11/14

**Lead Member:** Cabinet Member for Environmental Services, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Rebecca Harrison  
rebecca.harrison@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** It is likely a 6 week consultation period will take place in November/December 2014.

**Consultees:**

**Background Documents:** City of York, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan - Additional and Revised Sites

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Local Plan: Update on Progress

**Description:** Purpose of Report: To present the progress of discussions on the housing trajectory following the Full Council meeting of 9th October 2014. Members are asked to note the progress made.

This decision will now be taken at December Cabinet due to the cancellation of the November meeting.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger **Deadline for Report:** 19/11/14

**Lead Member:** Cabinet Member for Environmental Services, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author for full details.

**Consultees:**

**Background Documents:** Local Plan : Update on Progress

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Be significant in terms of its effects on communities; Education and skills; Housing; Health, well-being and care; Leisure and culture; Life in the community; Economics and finance; Information and communication; Employment, jobs and careers; Policy Framework; Crime & Disorder; Education; Health; Adult Social Care

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Equality Scheme

**Description:** Purpose of Report: To inform Members of the priorities within the Single Equality Scheme.

Members are asked to approve the Single Equality Scheme.

Following discussions with the Corporate and Scrutiny Management Committee this item has been moved to the December Cabinet to allow officers to consult with all the Scrutiny Committees.

**Wards Affected:** All Wards

**Report Writer:** Sharon Brown  
**Lead Member:** Cabinet Member for Health & Community Engagement, Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Sharon Brown

**Deadline for Report:** 18/11/14

sharon.brown@york.gov.uk

**Implications:** Equalities

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author Sharon Brown  
sharon.brown@york.gov.uk 01904 554362

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** York Equality Scheme

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Adult Social Care

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Charging Policy Framework - Care Bill

**Description:** Purpose of Report: To put in place the policy framework required for April 2015 in relation to the Care Bill including:

- Deferred Payment Policy
- Direct Payment Policy
- Updated Charging Policy

Customers need to be notified in advance of April and the Deferred Payment Policy comes into affect 12 weeks prior to 1st April 2015.

**Wards Affected:** Members are asked to consider and approve the revised policies.  
All Wards

**Report Writer:** David Walker

**Deadline for Report:** 18/11/14

**Lead Member:** Cabinet Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author David Walker on david.walker@york.gov.uk or 01904 552261

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Charging Policy Framework - Care Bill

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Replacement of Ordnance Lane Homeless Hostel

**Description:** Purpose of Report: To demolish the existing temporary homeless accommodation at Ordnance Lane and to replace with a new modular construction facility on the same site, with the remainder to be used for new council housing.

Members are asked to approve the use of the Ordnance Lane site to reprovide the homeless hostel and build new council homes.

**Wards Affected:** Fishergate Ward

**Report Writer:** Andy Kerr

**Deadline for Report:** 20/11/14

**Lead Member:** Cabinet Member for Homes & Safer Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Contact Report Author - Andy Kerr on 01904 554153 email: andy.kerr@york.gov.uk

**Consultees:**

**Background Documents:** The replacement of Ordnance Lane homeless hostel

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Development of a Specialist Activity Base for Adults with a Learning Disability/Autism alongside a Community Hub at Burton Stone Lane Community Centre

**Description:** Purpose of Report: To present a report with regards to the future of Burton Stone Community Centre as a Specialist Activity Base and Community Hub. Health and Wellbeing wish to enable the creation of a vibrant community asset by enhancing the facility and ensuring current community use is developed alongside the activities which focus on delivering services for adults with a learning disability and/or autism. With a clear strategy to achieve integrated opportunities and community connections.

Members are asked to agree the proposal.

**Wards Affected:** Clifton Ward

**Report Writer:** Katie Brown

**Deadline for Report:** 20/11/14

**Lead Member:** Cabinet Member for Health & Community Engagement

**Lead Director:** Director of Health & Wellbeing

**Contact Details:** Katie Brown, Contracts Manager - Commissioning & Contracts

katie.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

**Process:** Health and Wellbeing (H&WB) have engaged with partners including all providers of learning disabilities services and any interested parties in the City to help form the vision of Burton Stone Community Centre (BSCC). A workshop with providers was undertaken in April 2014 to facilitate a discussion about the future of BSCC.

Everyone who could be affected by the changes in services was invited to two sessions where they could influence and contribute to the specification for activities/sessions that could take place at the Specialist Activity Hub. These events took place late June and early July 2014.

There has been a consultation undertaken by Communities and Neighbourhoods (CANS) with the general public where an open event was held and consultation with staff members who may be affected by these changes has also been undertaken.

Please contact the report author for any further information

### **Consultees:**

**Background Documents:** Development of a Specialist Activity Base for Adults with a learning disability/Autism alongside a Community Hub at Burton Stone Lane Community Centre

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Q2 Finance & performance monitor 2014/15

**Description:** Purpose of Report: To provide members with an update on the 2014/15 finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 19/11/14

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Q2 Finance & performance monitor 2014/15

### Call-In

If this item is called-in, it will be considered by the      15/12/14  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators Mid Year Review

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown

**Deadline for Report:** 19/11/14

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Treasury Management and Prudential Indicators Mid Year Review

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/12/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Q2 Capital Programme Monitor

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown

**Deadline for Report:** 19/11/14

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Q2 Capital Programme Monitor

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 23/12/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Market Rules

**Description:** Purpose of Report: To present a new set of market rules for the Shambles Market. The Cabinet Member is asked to approve the new rules.

This decision will be taken by the Cabinet Member at a public decision session on 23<sup>rd</sup> December.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Gill Cooper, Head of Culture, Tourism and City Centre

[gill.cooper@york.gov.uk](mailto:gill.cooper@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation to take place with market traders. Please contact report author Gill Cooper for further information.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/01/15

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 10/02/15

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** New Council House Building Phase Two

**Description:** Purpose of Report: Following on from phase one of new council house building, the report will identify a second phase of sites and funding routes.

Members are asked to approve the identified sites for new council house building.

**Wards Affected:** All Wards

**Report Writer:** Andy Kerr

**Deadline for Report:** 29/01/15

**Lead Member:** Cabinet Member for Homes & Safer Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Contact report author Andy Kerr on tel: 01904 554153 email: andy.kerr@york.gov.uk

**Consultees:**

**Background Documents:** New Council House Building Phase Two

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/02/15